

**SECRET**

15 April 1966

**MEMORANDUM FOR : Executive Director-Comptroller**

**SUBJECT : Report of Cable Secretariat Operations 1-31 Mar 1966**

**1. Cables Processed**

a. The combined work units of CIA and non-CIA cables totaled 65,093 items broken down as follows:

CIA IN	22,867
CIA OUT	8,750
Miscellaneous - Archives (962)	6,303
Non-CIA Units	27,173
Total Work Units	65,093 *

\*Highest single month total of traffic in the history of the Cable Secretariat.

b. CIA IN and OUT cables totaled 86,300 for the period January-March 1966, up 4% compared to the same period in 1965 (83,132) and 7% higher than the same period in 1964 (80,710).

c. Non-CIA cables for January-March 1966 totaled 71,323, an increase of 35% over the same period in 1965 (52,599) and 57% more than the same period in 1964 (45,324).

d. Work units totaled 174,260 for January-March 1966, up 17% over the same period in 1965 (148,807). For a graphic portrayal of the increase in workload for the first quarters of the years 1963-1966 inclusive, over the first quarter of 1962, please see attachment. The personnel figures are based on assigned strength, not T/O strength. The Cable Secretariat completed an average of 2,099 items each 24 hours including Saturdays and Sundays. Our Monday-Friday average for March was 2,349 items.

e. 997 cables or 1.5% of all cables processed were furnished to the Director as compared with 1,018 or 2% for February 1966.

Excluded from automatic  
downgrading and  
declassification

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2. Personnel

Our personnel situation has not improved very much. We gained one Clerk during the month of March. Our personnel strength is [REDACTED] persons, eight short of our ceiling of [REDACTED]. There is every indication that, until and if we utilize ADP equipment, the Cable Secretariat T/O is going to require revisions upward. We cannot hope to do our job to the required standards with the present strength and the present and expected workload.

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[REDACTED]  
Cable Secretary

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Attachment